



Meeting Location: **Columbia River Room, Building 5, First Floor, 1011 Plum Street SE, Olympia, WA 98504**

Agenda Item	Action	Page	Time
A) ADMINISTRATION			
1. Call to Order			9:00
2. Welcome and Introductions			9:02
3. Approve Agenda: <i>Cecilia Gardener</i>	Action	1	9:10
4. Meeting Minutes for April 3, 2015: <i>Barbara Smith</i>	Action	5	9:15
5. Assistant Director Update: <i>Mark Barkley</i>	verbal		9:20
B) CONTRACTING			
1. DWSRF Contracts Completion Extension Requests: <i>Jill Nordstrom</i>	Action	15	9:30
2. DWSRF Quarterly Report: <i>Jill Nordstrom</i>		17	9:40
3. PWB Contract Status Report: <i>Jacquie Andresen</i>		19	9:50
BREAK			
			10:00
C) POLICY & PROGRAM DEVELOPMENT			
1. Public Works Board Action Plan Update: <i>Cecilia Gardener</i>		23	10:15
2. Legislative Update: <i>Cecilia Gardener</i>			10:20
a. Bills Being Tracked: <i>Cecilia Gardener</i>	verbal		
b. Fund Update: <i>Cecilia Gardener</i>	verbal		
c. Budget Update: <i>Cecilia Gardener</i>		25	
3. Retreat Planning Discussion: <i>Cecilia Gardener</i>	verbal		10:40
D) OUTREACH ACTIVITIES			
1. South Sound Academy Update: <i>Jacki Skaught</i>	verbal		11:00
2. Public Works Management Certification Advisory Committee Update: <i>Lynn Kohn</i>	verbal		11:15
3. Small Communities Initiative Quarterly Report: <i>Cathi Read</i>	FYI	29	
E) INFORMATION & OTHER ITEMS			
1. Board Committee Updates		45	
a. Executive Committee: <i>Stan Finkelstein</i>	verbal		11:30
b. Policy & Program Development Committee: <i>Scott Hutsell</i>	verbal		11:35
c. Technical Assistance Committee: <i>Jerry Cummins</i>	verbal		11:40
d. Communication Committee: <i>Ed Hildreth</i>	verbal		11:45
2. Board Member Updates	verbal		11:50

Note: Anticipated time of Adjournment is 12:00 p.m.

NEXT BUSINESS MEETING SCHEDULED: July 9 2015, WPUA offices, 212 Union Ave SE, Olympia, WA 98501

Department of Commerce, 1011 Plum Street SE, Olympia, WA 98504-2525.

Contact the Public Works Board at (360) 725-2744 for further information.

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TAB A

ADMINISTRATION



**Washington State
Public Works Board**

1011 Plum ST SE / PO Box 42525
Olympia, Washington 98504-2525

**PUBLIC WORKS BOARD MEETING MINUTES
April 3, 2015**

Department of Commerce, Columbia Room, 1011 Plum Street SE, Olympia, WA 98504

Board Members		Guests Present:	Staff Present:
Present:	Absent:		
Stan Finkelstein, Chair	Ed Hildreth	Blair Burroughs, Washington Association of Sewer and Water Districts	Jacque Andresen
JC Baldwin	Pam Carter		Mark Barkley
Ted Carlson <i>via phone</i>		Joe Crossland, Department of Health	Ann Campbell
Jerry Cummins		John Kounts, Washington Public Utility Districts Association	Cindy Chavez
Mary Margaret Haugen			Steve Dunk
Scott Hutsell		Steve Misiurak, City of Gig Harbor	Chris Gagnon
Diane Pottinger		Jeff Nejedly, Department of Ecology	Cecilia Gardener
Matt Rasmussen		Eric Noah, Gray & Osborne, Inc.	Isaac Huang
Bubba Scott		Theresa Phillips, Department of Health	Lynn Kohn
Lisa Wellman		Brian Walsh, Department of Health	Jill Nordstrom
			Rodney Orr
			Cathi Read
			Jacki Skaught
			Barbara Smith

ADMINISTRATION

- 1) Call to order: Stan Finkelstein called the meeting to order at 9:00 am.
- 2) Welcome and Introductions.
- 3) **ACTION: Jerry Cummins moved to approve the agenda as presented. Scott Hutsell seconded the motion. MOTION APPROVED 9-0** (Baldwin, Carlson, Cummins, Haugen, Hutsell, Pottinger, Rasmussen, Scott, and Wellman).
- 4) **ACTION: JC Baldwin moved to approve the March 6, 2015, meeting minutes as presented. Matt Rasmussen seconded the motion. MOTION APPROVED 9-0** (Baldwin, Carlson, Cummins, Haugen, Hutsell, Pottinger, Rasmussen, Scott, and Wellman). Discussion: Lisa Wellman requested that the meeting minutes be sent out to the Board members within one week of the meeting, for review and corrections. Bubba Scott seconded that idea. It was agreed they would be sent out within one week.
- 5) Assistant Director Update: Mark Barkley updated the Board on the Local Government Division reorganization. He passed out the new organizational chart showing every person’s name, title, and position within the structure. He stated that Brian Bonlender has approved the new structure, and that the Division adopted the new positions as of April 1, 2015. Cecilia Gardener is the new Executive Director of the Boards Unit. Bruce Lund is the Managing Director of the Federal Unit. Jill Nordstrom will be the new Supervisor of the DWSRF, Brownsfield, and Direct Appropriations team within the Federal unit. Mark Barkley remains as Interim Assistant Director, reporting to Brian Bonlender.
- 6) DWSRF Programmatic Update: Joe Crossland from the Department of Health brought the DWSRF Loan List with some changes. One of the water systems came off the list– Boistfort Valley Water



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District declined the loan. Crossland said that the Department of Health (DOH) has set aside funds for emergency loans. These are necessary due to very low snowpack and the drought emergency. DOH has been working with multiple groups to develop an emergency loan program. He passed out a handout that describes the Emergency Loan Program. This is not limited to emergencies due to fire. Some wells are running dry due to drought, or fracturing due to earthquake.

Diane Pottinger asked how DOH is contacting the water systems to let them know about the emergency fund. Crossland replied that they have contact info for every certified operator in the state and will be sending this information out to them. DOH will also send information out via their advisory group, list serves, etc.

Lisa Wellman asked for an update on Carlton. Crossland said they have closed out, but FEMA is still working on it. Jill Nordstrom gave some perspective on FEMA's timeline. Crossland said that DOH and the Department of Emergency Management are coordinating on this.

Bubba Scott asked how a water system can qualify for the emergency funds. Some may not have an approved water system plan, but they still may have an emergency. Crossland replied that in those cases DOH can waive that particular requirement

Diane Pottinger asked if DOH has examples of what is an emergency. Crossland replied that DOH has defined emergency in their rule and it's in the handout. This funding is not necessarily dependent upon a declaration of emergency. This money is designed to get out there sooner than FEMA can.

John Kounts asked if a utility will have to get approval from Ecology or can they work with DOH directly on emergency funding? Crossland replied they can work directly with DOH. They have 1.8 million dollars available. Kounts asked what the boundaries are for the money. Crossland replied that it is not preemptive, it is reactive.

Crossland passed out a handout showing the DWSRF transition process timeline. He stated there was a hearing on Monday regarding their bill. The Memorandum of Understanding (MOU) has been refined between Commerce and Health and is at a point where both parties like it. It is now being reviewed by Fiscal and the AAG.

Mark Barkley stated that this is a big task, ramping up to transition. Rodney Orr is working on the IT piece. Cecilia Gardener is working on communications with clients and stakeholders. Gardener stated that there are 8 work groups working on the transition right now.

CONTRACTING

- 1) Jefferson County PUD 1 Contract Completion Extension: Jill Nordstrom presented a DWSRF time extension. Contractor requests an extension through 12/31/15 due to delays in securing additional funding. **ACTION: Jerry Cummins moved to approve the extension request as presented. Diane Pottinger seconded the motion. MOTION APPROVED 9-0** (Baldwin, Carlson, Cummins, Haugen, Hutsell, Pottinger, Rasmussen, Scott, and Wellman).



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- 2) Spokane Contract Completion Extension: Jill Nordstrom presented an extension request for the Preconstruction program. Contractor requests an extension through 12/31/15 due to a delay in completing their 05-05 process until after property acquisition. **ACTION: Jerry Cummins moved to approve the extension request as presented. Scott Hutsell seconded the motion. MOTION APPROVED 9-0** (Baldwin, Carlson, Cummins, Haugen, Hutsell, Pottinger, Rasmussen, Scott, and Wellman).

POLICY & PROGRAM DEVELOPMENT

- 1) Public Works Board Action Plan Update: Cecilia Gardener presented the updated activities of the staff and Board on the Public Works Board Action Plan. Barbara Smith will be taking over the calendar in the future.
- 2) Legislative Update:
 - a) Policy Bill: Cecilia Gardener presented an update on the Board's Policy bill that died in committee. It has been revived in the back of the Capital Budget. All of the proviso language is in there, along with the interest rate piece. It does not include the addition of legislative members to the Board. It was questioned why we want legislators on the board, and we explained the advantage that we see to them on the Community Economic Revitalization Board (CERB). Lisa Wellman asked if the Governor could do an end-run and appoint legislators to the Board. Stan Finkelstein replied that they could only be appointed as citizen appointees.
 - b) Bills Being Tracked: Cecilia Gardener presented an update on other bills being tracked by staff. SB 5251, the DWSRF transfer, is moving through quite smoothly. An amendment was dropped to remove the Board from approving the list, which is a similar process to the Department of Ecology's list. Staff do not see it creating any difference because the Board and staff will continue to collaborate with DOH.

Lisa Wellman asked what difference Crossland anticipates from the Legislature approving the list versus the Board. Crossland replied that the legislature is mostly focused on the bottom line dollar amount, and doesn't focus on the individual projects. Mary Margaret Haugen stated it's not true that the legislature doesn't care about the individual projects. They don't just focus on the dollar amount. Lisa Wellman stated that she thinks moving this to approval by the legislature opens a can of worms. Crossland replied that the reason to do it is so the legislature can right-size the appropriation.

Gardener also talked about ESB 5624, the bond bill. It died in committee, but was resurrected in the Senate Operating Budget. It is accompanied by a joint resolution calling for a constitutional amendment allowing the bond program to move forward. The Treasurer presented several concerns on the bill including that it will negatively impact the State's bond rating. It remains to be seen if it will be included in the conference budget.

- c) Fund Update: Cecilia Gardener presented an update on the letter to OFM requesting permission to cross the biennial line with a negative balance in Fund 058. This is not uncommon in state government. What is remarkable with this situation is the duration and



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the depth of the negative balance. This has been an extended process. Staff started with 11 pages, which has been whittled down to a page and a half. It's a very uncomfortable position for many people, not just the Board. It throws a light on the fact that past decisions have brought the Fund to this point. It created quite a hubbub when the letter was released. The associations were not comfortable, neither was OFM nor the legislature. This letter is only to cross the line, now we need to write another letter for the entire 15-17 biennium.

Gardener stated that the good thing about the fund is that there is still revenue coming in from loan repayments and the small amount of REET revenues. If the fund is left alone it will recover. There is a proposal to re-direct loan repayments over the next two biennia. If that happens, it will be catastrophic to the fund. The fund would have a negative balance for more than two and a half biennia. The legislature has taken the tax revenue streams through fiscal year 2019; the odds are slim of revenue streams being allowed to return. If the loan repayments are redirected and insufficient funds are used to replace the funds, there will be insufficient money for use as state match for the SRF programs or for fulfilling existing loan commitments. The House has released both their operating and capital budgets. The operating appropriation is \$300,000 less than the Governor's budget, and that is equivalent to about 1 FTE. The Senate operating budget proposal also reduces the Board's operating budget. It appears that there will be reductions in staff. Growth Management is not funded using Public Works Assistance Account money in the Senate budget. Gardener does not believe that the Board will have a loan list in the Senate operating budget.

Stan Finkelstein stated that the bond program is Brian Sims' answer to why the Board doesn't need a loan list. Instead, the Board will help only the small jurisdictions by enabling them to benefit from the State bonding pool. Therefore obviating the need for a state program. The Treasurer thinks this will jeopardize the State's bond rating. The pooling element creates the difficulty that ultimately the State is the guarantor. The Governor could veto the implementing legislation, but could not veto a constitutional amendment. Mary Margaret Haugen asked don't they need a 2/3 vote for a constitutional amendment? Scott Hutsell asked if those 19 projects have been guaranteed an interest rate. Gardener replied that the maximum interest rate is 2.55%, but that rate will be re-examined prior to contract based on the average bond ratings in May and June. It could decrease.

Ann Campbell asked Mark Barkley to please talk briefly on what happens if a contract has to be cancelled. Barkley stated that we could hold loan reimbursement requests for 30 days if we needed to. As for cancelling contracts in the prior biennium, the AAGs say we have to make the contract and the contractors whole. If the contractors have eligible expenses they haven't charged us for, we would need to reimburse those expenses. In addition, we would be required to "close up the hole and fill it in" for safety and environmental reasons. We don't have to finish the contract, but we have to make them whole to cease work. Lisa Wellman asked if there is a list of impending failures. Barkley replied that the impact of environmental issues at this time will impact work on down the line for years. Wellman stated that she thinks there is not an integration of this information into the resiliency talks going on. Barkley replied that he thinks Kaaren Roe is addressing this.

Scott Hutsell asked if there is money there to take. Cindy Chavez replied that as of March 30,



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2015, we are projected to be \$53 million dollars in the hole. They will take cash from the account whether we have the money or not. If we don't have it, and the legislature takes it, we will be charged negative interest; because CERB receives interest from the account, then CERB will be charged that negative interest. Hutsell asked if the predictive model will change dramatically in the future. Ann Campbell replied in the affirmative. The model changes with each loan draw and with each month's infusion of REET funds as well as operating expenses.

Cecilia Gardener stated that the Senate operating budget also includes two additional line items. \$250,000 is for the online training program. The Advisory Committee for that program met yesterday, and is moving forward on the anticipation of that project going through. Gardener will be clarifying with Brian Sims what the intent of the \$250,000, as this is less than the amount originally discussed. \$500,000 included in the Board's operating budget (Senate version) is specifically set aside for the creation of the bond program and is rescinded (e.g., a \$500,000 cut from the total operating budget) if the constitutional amendment fails to pass. Staff are not sure of the full impacts of the \$500,000 allocation.

Lisa Wellman asked that the Advisory Committee for the online training initiative use a Washington state company for the platform for the online training initiative. Staff replied that the State Board for Technical & Community Colleges (SBCTC) is taking the lead on this, and her request would be passed on in the committee discussions.

- d) Budget Update: Cindy Chavez presented the Board with the Quarterly Budget Update. She stated that it is now shown as a cash basis, instead of a cash and accrual basis, as in the past. Accrual basis means the Board's allotments are based on an accrual basis. For example, if you're paying a voucher it can be booked to the prior month. This report looks more like a big checking account, as you would do at home. The fund is anticipated to be \$53 million dollars in the negative on June 30, 2015.

TECHNICAL & IMPACT ASSISTANCE

- 1) Technical Assistance Activity: Cecilia Gardener provided an update of the Technical Assistance Unit activity, as Bruce Lund was unable to be at today's meeting.
- 2) Online Training Initiative Update: Cecilia Gardener gave an update on the Advisory Committee for the Online Training Initiative. The minutes from their first meeting are in the Board's packet. There was another meeting Thursday April 3, 2015. The Committee continues to work out details.

Stan Finkelstein offered background on this project. The Advisory Committee is working with SBCTC to develop the curriculum and delivery. The estimated cost is just under \$600,000. The Senate only included \$250,000 in their budget for this. Yesterday, the Committee thought they could develop the program for that amount, and then would return to the legislature for additional dollars for start-up and scholarships. It will be an online program with the expectation that once or twice during the course that there will be an opportunity for face to face interaction. The next Advisory Committee meeting is May 7. Cecilia Gardener stated that the SBCTC is putting a lot of work into this with no compensation yet. Mary Margaret Haugen asked how this project is different from what Evergreen Rural Water is already offering. Finkelstein replied that this is geared toward managers,



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not operators, as Evergreen's program is. This is geared toward the small system manager, clerk, or administrator who lacks the background, training, or education to manage their system.

- 3) South Sound Academy – Cecilia Gardener stated that there is a flyer for the April Academy in the Board's packet, and she encouraged Board members to come. No future academies are scheduled pending the budget.

INFORMATION & OTHER ITEMS

- 1) Board Committee Updates:
 - a) Executive Committee Report: Stan Finkelstein reported that the Executive Committee did not meet. He toured the Gig Harbor project with Isaac Huang and Chris Gagnon, and viewed several projects that were funded with PWAA money. Steve Misiurak from the City of Gig Harbor hosted them, and it was absolutely terrific. Misiurak thanked Finkelstein and the staff for coming out. May 1 is their groundbreaking and an invitation will be forthcoming.
 - b) Policy & Program Development Committee Report: Scott Hutsell reported that the Policy Committee deferred to Cecilia Gardener's previous report.
 - c) Technical Assistance Committee Report: Jerry Cummins reported that the Technical Assistance Committee did not meet.
 - d) Communication Committee Report: Chris Gagnon reported that the Communications Committee met earlier today. Ed Hildreth is not at the Board meeting to report, but he was at the Communications Committee meeting. Members would like to revisit the Board's mission at the July retreat. They are looking at developing a communication strategy for both external and internal purposes. Lisa Wellman brought up the issue of whether or not what we approve of as a Board can be changed by staff subsequently. She stated that she has a real problem with that. The Committee had some significant discussion of what it means to serve at the pleasure of the Governor. Cecilia Gardener stated that her goal is to discuss the Board's roles at the retreat. She is also hoping to develop legislative strategy for the next session. Mary Margaret Haugen asked staff what is the role of the board members, do we really act independently? She is pretty upset that she is a voice for the Governor, when she felt she was here to represent the citizenry. Diane Pottinger brought up the second OFM letter; will it come from the Board like the first letter? Gardener replied that it is actually coming from Director Brian Bonlender's office. It's not a Board duty, it's an Agency duty. The letter normally comes from our Accounting Supervisor, but due to the gravity of the issue staff felt it would be better for the agency Director to sign. Pottinger felt that the language in the letter that stated the Board was saying this was a surprise. Gardener says she made a mistake in stating it was the Board, rather than the staff. The second letter will be written by staff and come from the Agency. It will look very similar to the first one, just changing the dates. The next letter covers the full 15-17 biennium.
- 2) Board Member Updates: Diane Pottinger took a single audit class from the State Auditor's office, and wish she'd done that before she took out her loan.

Lisa Wellman has been asked by the Governor's policy people to submit a formal proposal on economic development for rural communities. Cecilia Gardener asked how does that differ from CERB's core business. Wellman replied that it relates to infrastructure, and what is our future vision



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for revitalizing distressed rural communities across the state. One piece she didn't see in CERB was interjecting human capital.

- 3) Recognition of Outgoing Staff: Stan Finkelstein presented Certificates of Appreciation to Bruce Lund, Steve Dunk, and Lynn Kohn who are leaving the Public Works Board in the Division reorganization.

ACTION: Jerry Cummins moved to adjourn the meeting. JC Baldwin seconded the motion. MOTION APPROVED 9-0 (Baldwin, Carlson, Cummins, Haugen, Hutsell, Pottinger, Rasmussen, Scott, and Wellman). Meeting Adjourned at 11:20 am

DRAFT

TAB B

CONTRACTING



DATE: April 15, 2015
 TO: Public Works Board
 FROM: Jill Nordstrom, Supervisor, DW/BRN/DA Section
 SUBJECT: Project Completion Extension Requests

STAFF RECOMMENDATION

Staff recommends extending the contract project completion dates as follows:

Program	Client	Contract No.	Project	Loan/Grant Amount	Available to Draw	Original Closeout Date	Current Closeout Date	Proposed Closeout Date
DWSRF	Lewis County	DM10-952-005	Vader Water Distribution Systems Improvement	\$714,675	\$28,337.07	4/21/15	4/21/15	8/31/15
<p>Reason for Extension Request: Multiple factors have caused meter replacement installation delays. Project is 90% complete.</p>								
DWSRF	Raymond	DM10-952-029	Water Treatment Plant Disinfection	\$3,234,000	\$319,618.58	4/05/15	4/05/15	10/31/15
<p>Reason for Extension Request: The original scope of work has been completed. Additional time is needed to finish approved supplemental related project elements with the remaining contract funds. Project is 95% complete.</p>								

BACKGROUND - The clients have requested extensions to their project completion dates. Staff evaluated the requests through a staff peer review process. DOH has been consulted and agrees with extending the DWSRF projects.



DATE: April 23, 2015
TO: Public Works Board
FROM: Jill Nordstrom, Supervisor, DW/BRN/DA Section
SUBJECT: DWSRF Contract Status Report

This memo provides a quarterly status update to the Public Works Board and offers a snapshot of activities carried out by the DWSRF Program Staff.

Number of Contracts Received from PWB from 1/1/2015 – 3/31/2015

DWSRF 0

Number of Contracts in Open Status as of 3/31/2015

DWSRF 130

Number of Contract Closed 1/1/2015 – 3/31/2015

DWSRF 4

Dollars distributed to Clients 1/1/2015 – 3/31/2015

DWSRF \$11,781,369



DATE: May 1, 2015
TO: Public Works Board
FROM: Jacquie Andresen, Programs Specialist
SUBJECT: Public Works Board Contract Status Report

This memo provides a quarterly status update to the Public Works Board and offers a snapshot of activities carried out by staff.

Number of contracts executed between 1/1/2015 – 3/31/2015

0

Number of Contracts in Open Status as of 3/31/15

PWTF	95
Other PWB Programs	<u>7</u>
Total	112

Number of contracts closed between 1/1/2015 – 3/31/2015

PWTF	15
Other PWB Programs	<u>0</u>
Total	15

Dollars distributed to clients between 1/1/2015 – 3/31/2015

PWTF	\$22,092,963
Other PWB Programs	<u>\$ 0</u>
Total	\$22,092,963

TAB C

POLICY AND PROGRAM DEVELOPMENT

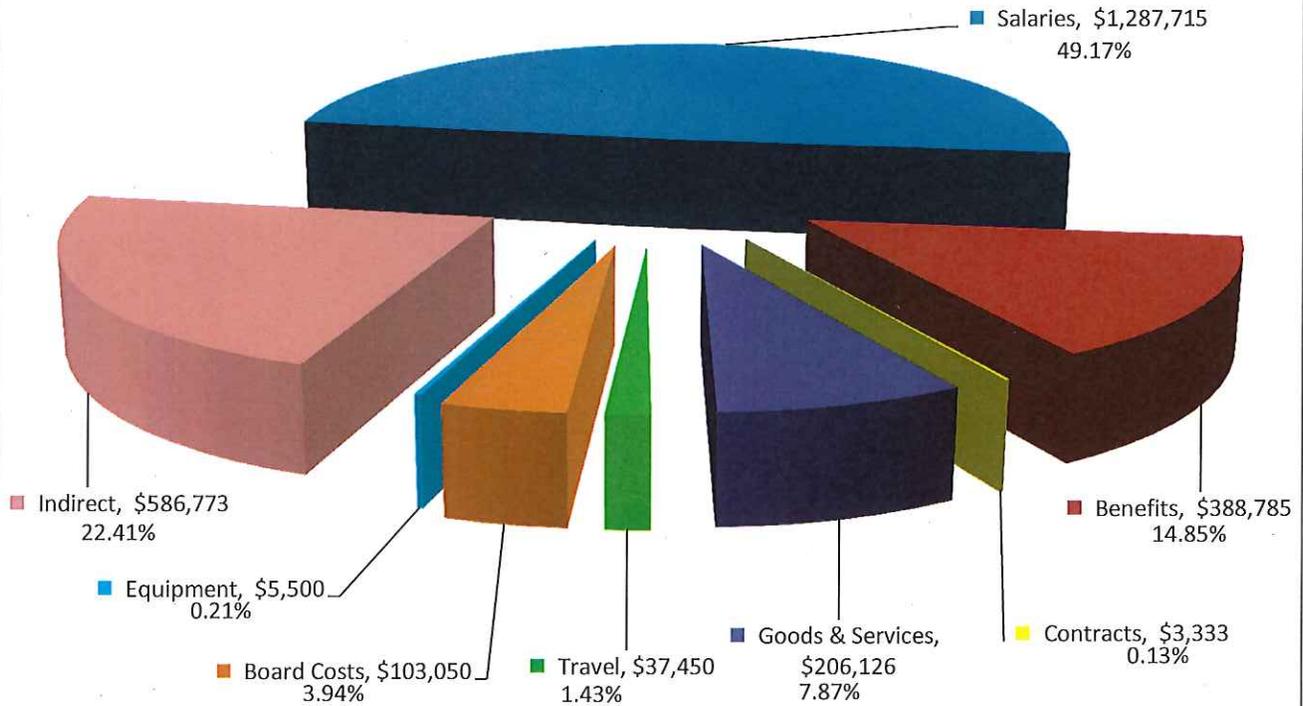
DRAFT PUBLIC WORKS BOARD – 2015-2016 WORKPLAN – REVISED May 1, 2015 (this is a living document, and will be updated regularly)

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	
OPPORTUNITIES/EVENTS	PWB Meeting-Legislative Meetings 1/22-23, 2015	22 ND - Last day to read in committee reports in house of origin	PWB Meeting	2015 Legislative Session scheduled to end	PWB Meeting, 05/08/15	PWB JUNE MEETING CANCELLED	PWB Meeting/Retreat July 9-10, 2015	PWB Meetings: 08/07/15 & 08/21/15	PWB Meeting 09/11/15	PWB Meeting @ IACC 10/22/2015	PWB Meeting 11/06/15	PWB Meeting 12/04/15	
	2014-2015 Legislative Session Begins	ERWOW Annual Conference	1st-Last day to read in committee reports from House fiscal committees	3rd - Last day to read in committee reports from opposite house	WPPA Conference	AWC Conference June 23-26, 2015 Wenatchee			WASWD Conference Sept 23-25, 2015 Wenatchee	IACC Conference , Oct 20-22, 2015, Wenatchee, WA	Senate Legislative Days House Legislative Days		
	WPUDA Legislative Reception 15 th	City Action Days February 18-19, 2015 – Olympia-Red Lion Hotel	13th - Last day to consider bills in house of origin	9th-Last day to read in opposite house committee reports from House fiscal committees	Rate Setting Workshop, May 21, Moses Lake	Rate Setting Workshop, June 3, Mount Vernon			WFOA Annual Conference , Sept 15-18, 2015, Tacoma, WA		2015 WSAC Annual County Leaders Conference November 17th -20th Skamania		
	Planner Forums - Thursday, January 15, 2015	Eastern Washington Planners' Forum - Wednesday, February 4, 2015 Agenda	APWA Conference March 31- April 3 rd Tacoma	Pierce County Academy- tentative dates April 22 nd at the Summit Club Cheney Stadium, Tacoma									
		Funding Webinar – February 4 th		28 th - Last day allowed for regular session under state constitution									
				American Planning Association Conference April 18-21 st , Seattle WASWD Conference 4/16-17/2015									
DELIVERABLES	<i>(S2.6) Provide educational briefings to OFM, Leg, Leg staff, and executive staff.- Ongoing</i>	<i>(S2.6) Provide educational briefings to OFM, Leg, Leg staff, and executive staff.- Ongoing</i>	<i>(S2.6) Provide educational briefings to OFM, Leg, Leg staff, and executive staff.- Ongoing</i>	<i>(S3.7) Develop orientation video on history of PWB/ PWAA-Draft sent out for review – tabled for now</i>	<i>(S2.6) Provide educational briefings to OFM, Leg, Leg staff, and executive staff.- Ongoing</i>	<i>(S2.6) Provide educational briefings to OFM, Leg, Leg staff, and executive staff.- Ongoing</i>	<i>(S2.6) Provide educational briefings to OFM, Leg, Leg staff, and executive staff.- Ongoing</i>	<i>(S2.6) Provide educational briefings to OFM, Leg, Leg staff, and executive staff.- Ongoing</i>	<i>(S2.6) Provide educational briefings to OFM, Leg, Leg staff, and executive staff.- Ongoing</i>	<i>(S2.6) Provide educational briefings to OFM, Leg, Leg staff, and executive staff.- Ongoing</i>	Develop Slide Deck in anticipation of request-	<i>(S2.6) Provide educational briefings to OFM, Leg, Leg staff, and executive staff.- Ongoing</i>	
	<i>(S2.3) Short-term strategy/policy items to Policy Committee-Ongoing</i>	<i>(S2.3) Short-term strategy/policy items to Policy Committee-Ongoing</i>	<i>(S2.3) Short-term strategy/policy items to Policy Committee-Ongoing</i>	<i>(S2.6) Provide educational briefings to OFM, Leg, Leg staff, and executive staff.- Ongoing</i>	<i>(S2.3) Short-term strategy/policy items to Policy Committee-Ongoing</i>	<i>(S2.6) Provide educational briefings to OFM, Leg, Leg staff, and executive staff.- Ongoing</i>	<i>(S2.3) Short-term strategy/policy items to Policy Committee-Ongoing</i>						
	<i>(S2.8) Find Sponsor for Policy Bill - Underway</i>			<i>(S2.3) Short-term strategy/policy items to Policy Committee-Ongoing</i>								<i>(S2.3) Short-term strategy/policy items to Policy Committee-Ongoing</i>	
ACTIONS/TASKS	<i>(S3) Market Sustainable Communities Initiative-Ongoing</i>	<i>(S3) Market new Training/Education Curriculum-Ongoing</i>											
	<i>(S3) Market new Training/Education Curriculum-Ongoing</i>	<i>(S3) Market Resource Catalog-Ongoing</i>											
	<i>(S3) Market Resource Catalog-Ongoing</i>	<i>(S3.9) Explore Board members writing Op-Ed pieces for their local newspapers-Ongoing</i>	Develop supplemental Budget Request at Retreat if directed by Board	<i>(S3.9) Explore Board members writing Op-Ed pieces for their local newspapers-Ongoing</i>	<i>(S4.1) PWB Online Management Training Initiative: Planning and Design 1/6-12/31</i>	<i>(S4.1) PWB Online Management Training Initiative: Planning and Design 1/6-12/31</i>	<i>(S4.1) PWB Online Management Training Initiative: Planning and Design 1/6-12/31</i>	<i>(S4.1) PWB Online Management Training Initiative: Planning and Design 1/6-12/31</i>	<i>(S4.1) PWB Online Management Training Initiative: Planning and Design 1/6-12/31</i>				
	<i>(S4.2) Contact Workforce Training and Education Board</i>	<i>(S3) Market SAO Self-Assessment Tool-Ongoing</i>	<i>(S3) Market SAO Self-Assessment Tool-Ongoing</i>	Pierce County Academy-date April 22 nd at the Summit Club Cheney Stadium, Tacoma - COMPLETED	<i>(S4.1) PWB Online Management Training Initiative: Planning and Design 1/6-12/31</i>			<i>(S4.1) PWB Online Management Training Initiative: Planning and Design 1/6-12/31</i>					
	<i>(S3.8) Explore TVW options to expand the Board's visibility-Pending Staff Action</i>	<i>(S3.9) Explore Board members writing Op-Ed pieces for their local newspapers-Ongoing</i>	<i>(S3.9) Explore Board members writing Op-Ed pieces for their local newspapers-Ongoing</i>	<i>(S3) Market SAO Self-Assessment Tool-COMPLETED</i>									
	<i>(S3) Market SAO Self-Assessment Tool-Ongoing</i>	<i>(S4.1) PWB Online Management Training Initiative: Budget: dev, ops, scholr,</i>	<i>(S4.1) PWB Online Management Training Initiative: Planning and Design 1/6-12/31</i>	<i>(S3.9) Explore Board members writing Op-Ed pieces for their local newspapers-Ongoing</i>									
	<i>(S3.9) Explore Board members writing Op-Ed pieces for their local newspapers-Ongoing</i>			<i>(S4.1) PWB Online Management Training Initiative: Planning and Design 1/6-12/31</i>									
<i>(S4.1) PWB Online Mgmt Training Int: Est. partnership w/SBCTC Completed</i>													

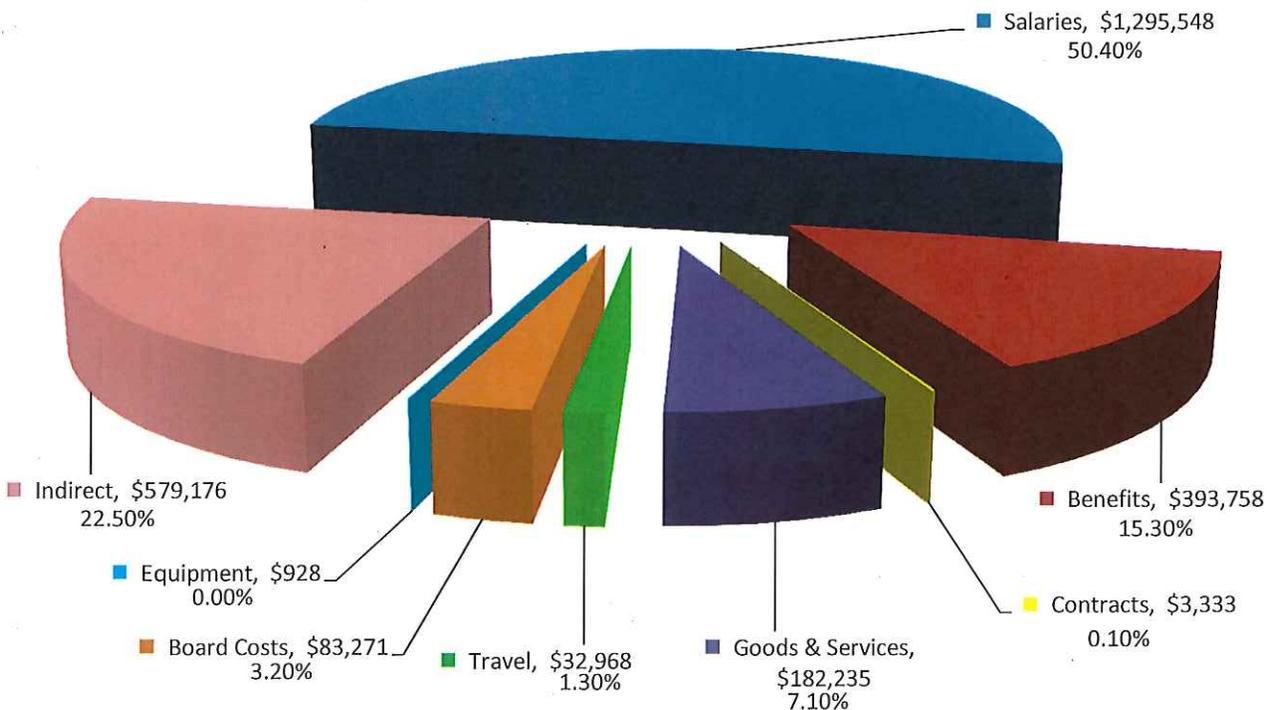
PUBLIC WORKS BOARD

March 2015 Administrative Budget Report

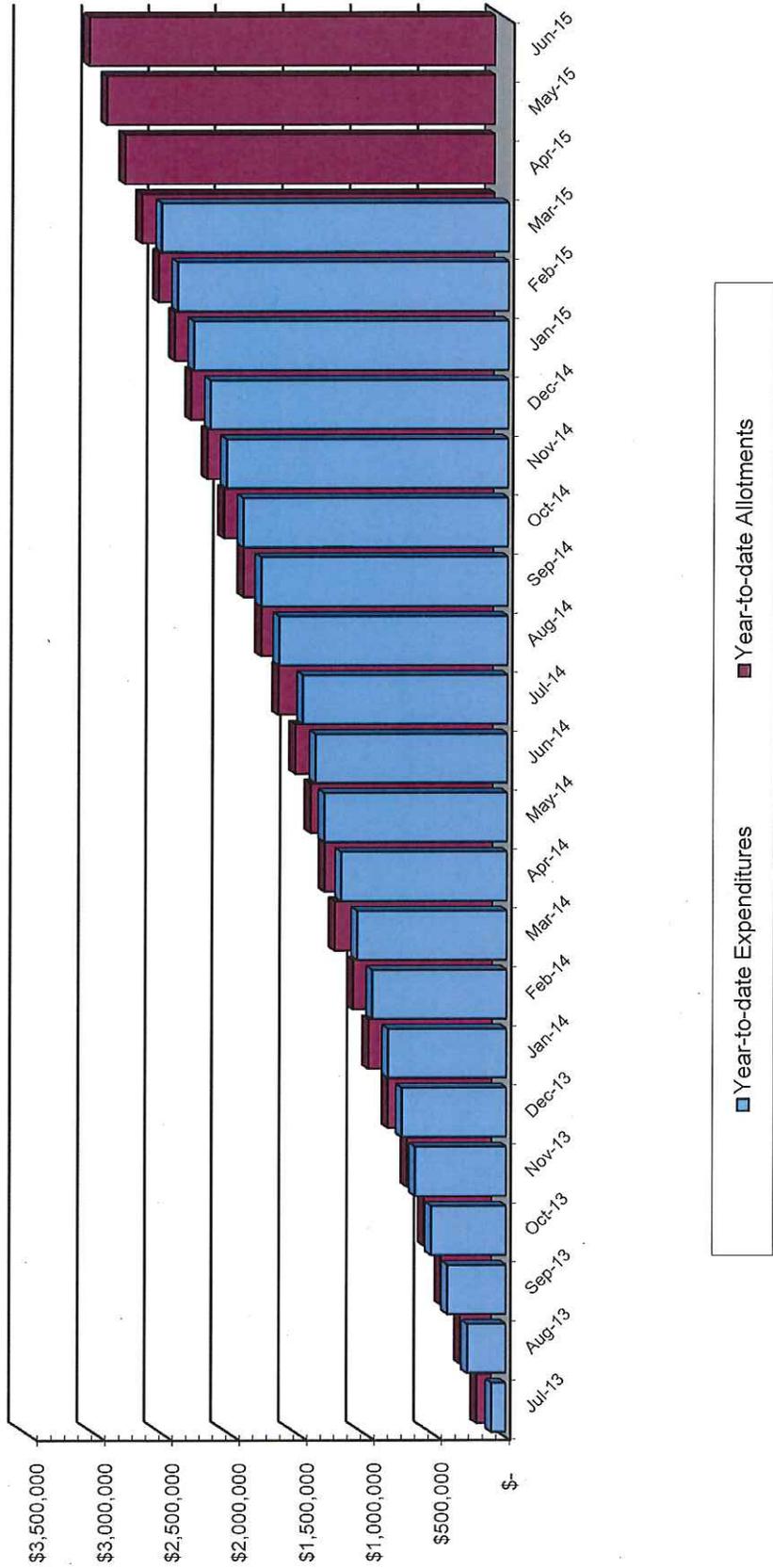
2013-15 PWB Allotment to Date



2013-15 PWB Expenditures to Date



2013-15 PWB Expenditures to Date



TAB D OUTREACH ACTIVITIES

**Small Communities Initiative
Quarterly Report
(January – March 2015)**

*Submitted by Cathi Read and Jon Galow
Department of Commerce*

Community	SCI Activity Last Quarter	Next Steps/ Assistance Needed From Agencies	Funding for Current Activities
<p>Bullman Beach Water Association, (pop. ~40) Clallam County <i>(Assist Association with developing a sustainable source of water.)</i></p> <p>SCI involvement per Health SWRO request in late 2014.</p>	<p>Attended meeting in Bullman Beach with Association members, new consulting engineer, and Health regional engineer on January 9.</p> <p>System is on Health’s list to receive a \$25,000 Pre-Construction Grant for tasks associated with developing a sustainable source of water.</p> <p>Numerous conference calls and e-mails regarding project.</p> <p>Land survey initiated.</p>	<p>Finalize Health contract.</p> <p>Drill test well.</p> <p>Develop Agreed Notice of Correction (ANOC) with Health.</p> <p>Monthly (at minimum) conference calls.</p>	<p>\$25,000 Health Pre-Construction Grant (pending).</p>

Community	SCI Activity Last Quarter	Next Steps/ Assistance Needed From Agencies	Funding for Current Activities
<p>Town of Carbonado (pop. 610) Pierce County (Assist Town with wastewater system planning and assessment; also help as needed with water system)</p> <p>SCI re-involvement approved by Ecology SWRO and Health NWRO in 2012</p>	<p><i>Cathi's involvement will be less now that an engineering consultant is on board and projects are underway.</i></p> <p><u>Wastewater</u> Application for \$920,000 for design of system improvements (mostly on the collection system) is on Ecology's Draft Offer List.</p> <p><u>Water</u> Town opened bids on reservoir project; low bid was higher than expected. Looking at ways to reduce costs.</p> <p>As of March 11, Watershed Plan not yet adopted by School District (watershed property owner).</p>	<p><u>Wastewater</u> Ecology final list in July 2015.</p> <p><u>Water</u> Funding must be spent before December 31, 2015.</p>	<p><u>Wastewater</u> Ecology 2014 Water Quality Funding for \$100,000 of Ecology pre-construction funding to complete GSP/FP.</p> <p>On Ecology Draft Offer List for \$920,000 for collection system improvements design.</p> <p><u>Water</u> (DE-OBLIGATED) DWSRF loan offer of \$111,000 to rehabilitate water reservoir.</p> <p>\$30,000 Source Water Protection Grant from Health for planning work in the watershed.</p> <p>\$525,000 state appropriation from 'Projects for Jobs and Economic Development' for reservoir replacement.</p>

Community	SCI Activity Last Quarter	Next Steps/ Assistance Needed From Agencies	Funding for Current Activities
<p>Carrolls Water Association (pop. ~400) Cowlitz County <i>(Assist Association with water system planning and projects)</i></p> <p>SCI involvement per Health SWRO request in 2013</p>	<p>Met with Carrolls Association Board members on January 21, February 25, and March 25.</p> <p>Telemetry is being installed using RCAC loan funds.</p> <p>On Health’s list to receive a \$25,000 Pre-Construction Grant for tasks associated with developing a new sustainable source of water.</p>	<p>Monthly meetings with Carrolls Board to address operational, technical, and managerial issues.</p> <p>Continuing work on priority system improvements using RCAC loan funding.</p> <p>Continue search for new well.</p>	<p>\$30,000 Source Water Protection Grant.</p> <p>\$100,000 RCAC loan for priority system improvements.</p> <p>\$25,000 Department of Health Pre-Construction Grant (pending).</p>
<p>Curlew Water / Sewer District (pop. ~118) Ferry County <i>(Develop community wastewater system)</i></p> <p>SCI involvement per Ecology ERO request in 2006</p>	<p>No SCI activity this quarter.</p> <p>As of March 25, Ecology and Health have not received revised plans and specifications for review.</p>	<p>Finalize design and advertise for bids for construction in 2015.</p> <p>Following bid opening, amend funding agreements with Ecology - if additional funding needed.</p>	<p>\$24,000 CDBG Planning Grant</p> <p>\$26,000 District funds for preliminary hydrogeo work and land acquisition.</p> <p>\$600,000 CDBG GP Grant \$2,719,891 Centennial grant \$24,904 SRF Forgivable Loan <u>\$455,205 SRF Standard loan</u> \$3.85 million total project costs</p>

Community	SCI Activity Last Quarter	Next Steps/ Assistance Needed From Agencies	Funding for Current Activities
<p>City of Everson (pop. 2,481) Whatcom County <i>(Wastewater planning; upgrade wastewater system)</i></p> <p>SCI involvement per Ecology NWRO request in 2010</p>	<p><i>No hands-on SCI involvement this quarter.</i></p> <p>Bid opening for treatment plant upgrades on February 25; all five bids came in higher than engineer's estimate. After calculating bid tabs and discussion in committee and with the engineers, it was recommended to the Council to reject all bids and take another look at the scope of the project and rebid as soon as possible. That recommendation was upheld by Council on March 10.</p> <p>Advertised for bids in mid-March on Effluent Outfall Relocation Project. Mandatory pre-bid meeting on March 31 for that project.</p>	<p>Re-bid treatment plant upgrade project.</p> <p>Open bids for effluent outfall relocation project.</p>	<p>CDBG Planning Only Grant - \$35,000 for Wastewater Facilities Plan amendment.</p> <p>PWTF Pre-Construction loan of \$300,000 for design.</p> <p>\$500,000 FEMA Pre-Disaster Mitigation Grant for the outfall portion of the work.</p> <p>\$2,360,000 Ecology SRF loan. \$520,000 City of Nooksack (County EDI Fund Loan) \$260,000 City of Nooksack (County EDI Fund Loan)</p>

Community	SCI Activity Last Quarter	Next Steps/ Assistance Needed From Agencies	Funding for Current Activities
<p>Greater Bar Water District (pop. ~300) Douglas County <i>(Water system consolidation, new source well, reservoir and distribution piping)</i></p> <p>SCI involvement per Health ERO request in 2008</p> <p>Involves the following water systems: Greater Bar Water District Rocky Butte Water Assoc. Rich Acres Water Corp. Bar Development Whitlam Water?</p>	<p>Jon participated in District project meetings on January 12, February 25 and March 18.</p> <p>As of March 15, completed 85% of Phase 2 construction contract for distribution piping work in the Downing, Whitlam and Rich Acres areas.</p> <p>Missed timely submission of USDA RD annual report (March 1).</p>	<p>Complete Phase 2 construction work (mostly paving).</p> <p>Closeout Jobs Act Now grant contract.</p> <p>Complete land acquisition and easement negotiations.</p> <p>Finalize design for Phase 3 and Phase 4 water system improvements and advertise for construction bids.</p> <p>File State Auditor annual financial reports in a timely manner (May 30)</p>	<p>CDBG \$35,000 POG and DOH Grant(s) for feasibility study(s)</p> <p>\$30,000 Douglas Co. 0.09% 2010 & 2011 funding</p> <p>\$40,000 RCAC interim loan (refinanced with DWSRF loan)</p> <p>\$2,722,800 DWSRF loan (~ 50% forgivable principal)</p> <p>\$1 million CDBG grant (pass-through via Douglas Co)</p> <p>\$1 million Jobs Now Act grant</p>

Community	SCI Activity Last Quarter	Next Steps/ Assistance Needed From Agencies	Funding for Current Activities
<p>City of Ilwaco (City pop. 936; water service area pop. 2,477) Pacific County <i>(Water system upgrades)</i></p> <p>SCI involvement per Health SWRO request in 2010</p>	<p>Met with City elected officials, staff, consultant, and Health staff on February 10.</p> <p>Construction of water treatment plant improvements is underway; new treatment unit being installed.</p> <p>Work on Watershed Control Plan is underway.</p>	<p>Continue meeting regularly with city elected officials, staff, consulting engineer, DOH staff, and others to work on water system issues.</p> <p>Complete construction of new treatment unit.</p>	<p>\$1,814,000 Drinking Water State Revolving Fund for backwash basin improvements and two new reservoirs.</p> <p>\$940,000 state appropriation for water treatment plant improvements.</p> <p>\$30,000 Source Water Protection Grant for culvert replacement/ improvement in the watershed, and Watershed Control Plan</p> <p>City applied for \$837,000 2014 Public Works Trust Fund loan for water line replacement; funding was diverted by the Legislature. Applied for Drinking Water SRF funding (\$1,257,950) in Fall 2013 but did not receive funding.</p>

Community	SCI Activity Last Quarter	Next Steps/ Assistance Needed From Agencies	Funding for Current Activities
<p>City of Kahlotus (pop. ~ 195) Franklin County <i>(Upgrade water system; considering sewer system)</i></p> <p>SCI involvement per Health ERO request beginning in 2014</p>	<p><u>Water</u> Jon met with city mayor and clerk on January 22.</p> <p>City considering revised rate structure for school district.</p> <p><u>Wastewater</u> City pursuing funding for feasibility study. City awarded Commerce CDBG Planning-Only grant (\$24,000). City on draft offer list for Ecology Pre-Construction loan (\$48,000).</p>	<p><u>Water</u> Meet with council in April to review rate options for school district.</p> <p>Consider applications to CDBG, USDA RD or DWSRF for water system funding.</p> <p><u>Wastewater</u> Begin feasibility study work. Negotiate and execute agreement with Ecology for remaining planning funds.</p>	<p><u>Water</u> *\$24,000 CDBG POG (2010) – SWSMP approved February 2013.</p> <p><u>Wastewater</u> \$24,000 CDBG POG (2014 funds)</p> <p>*\$24,000 CDBG POG (2007) – Sewer System Feasibility Study *Funding from prior activities.</p>
<p>Town of Metaline (pop. ~173) Pend Oreille County <i>(Upgrade water system)</i></p> <p>SCI involvement per Health ERO request in 2005</p>	<p>Intermittent communication with town clerk/treasurer during the quarter. Jon assisted clerk with water system budget, reserve and USDA annual report issues (water and sewer related).</p> <p>Town was not awarded 2014 DWSRF loan (~\$185k) for water transmission main and other work.</p> <p>Town held special meeting (March 31) to consider USDA RD for water system project.</p>	<p><u>Water</u> Consider USDA RD funding for transmission main, meter, valve and hydrant work.</p> <p>Not currently eligible for CDBG funding.</p> <p><u>Sewer</u> Consider Ecology Preconstruction funding (not currently eligible for hardship) to update General Sewer/Facilities Plan in order to upgrade sewer collection system.</p>	<p><u>Prior activities</u> \$1.54 million for Water Treatment Plant, Reservoir and meter project (2008-10). \$24,000 CDBG POG for Water System Plan – WSP approved in January 2014.</p>

Community	SCI Activity Last Quarter	Next Steps/ Assistance Needed From Agencies	Funding for Current Activities
<p>City of Morton (pop. 1,126) Lewis County <i>(Assist City with preparing for wastewater system upgrades)</i></p> <p>SCI involvement per Ecology SWRO request in 2012</p>	<p><u>Wastewater</u> Met with Town elected officials, staff, consulting engineer, and Ecology staff on February 13 to continue implementing action plan for substantial wastewater treatment system improvements.</p> <p>Ecology contracts are now in place. Amended schedule in Agreed Order accordingly.</p> <p>Working on Industrial User Survey and Sewer Use Ordinance.</p> <p><u>Water</u> Received CDBG Imminent Threat grant for up to \$75,000 for emergency repairs to the water system. City has advertised Request for Statement of Qualifications.</p> <p>City adopted new water rates based on RCAC rate study recommendations.</p> <p>On Health's list to receive a \$25,000 Pre-Construction Grant for Water System Plan Update.</p>	<p>City will conduct income survey with assistance from Evergreen Rural Water staff.</p> <p><u>Wastewater</u> Work on Ecology-funded projects (see descriptions at right).</p> <p>Request Ecology to modify schedule in Order due to delay in obtaining financial assistance (Ecology funding).</p> <p><u>Water</u> Update Water System Plan.</p> <p>Continue seeking funding for permanent water system improvements.</p>	<p><u>Wastewater</u> \$180,000 PWTF request for a new fine screen - PWTF funding diverted by Legislature</p> <p>\$40,000 from Lewis County '.09%' fund (2013) for Fisher Ave I&I improvements.</p> <p>SFY 2015 Ecology funding:</p> <ul style="list-style-type: none"> • \$783,000 Design of wwtp improvements. • \$1,162,900 Design and construction of collection system improvements. <p><u>Water</u> \$75,000 CDBG Imminent Threat grant.</p> <p>\$25,000 Health Pre-Construction Grant (pending).</p>

Community	SCI Activity Last Quarter	Next Steps/ Assistance Needed From Agencies	Funding for Current Activities
<p>City of Mossyrock (pop. 500) Lewis County <i>(Update Water System Plan)</i></p> <p>SCI involvement per Health request in 2014</p>	<p>Work is underway on Dept of Health Restructuring Technical Assistance Grant.</p> <p>Conducted conference calls with Mayor, city staff, consulting engineer, and Health staff on January 13, February 17, and March 17 to discuss consolidation feasibility study and Water System Plan Update.</p> <p>On Health's list to receive a \$25,000 Pre-Construction Grant for Water System Plan Update</p>	<p>Complete Consolidation Feasibility Study.</p> <p>Begin Water System Plan Update.</p>	<p>\$30,000 Department of Health Restructuring Technical Assistance grant.</p> <p>\$25,000 Department of Health Pre-Construction Grant (pending).</p>

Community	SCI Activity Last Quarter	Next Steps/ Assistance Needed From Agencies	Funding for Current Activities
<p>Onalaska (Lewis County Water District 2) (pop. 232 ERUs) <i>(Update Water System Plan)</i></p> <p>SCI involvement per Health request in 2014</p>	<p>Numerous phone calls and e-mails with District Manager. Met with Board on January 13 and March 10.</p> <p>Income survey complete; ~64% LMI, eligible for CDBG funding; Lewis County will apply for CDBG POG funding on behalf of the District.</p> <p>Work is underway on Health Restructuring Technical Assistance grant.</p> <p>Wellhead Protection Plan and Water Use Efficiency goals completed by ERWOW and District staff.</p> <p>District was not selected for Health Pre-Construction grant funding.</p>	<p>County/ District submit application for CDBG Planning Only Grant before April 30.</p> <p>Update Water System Plan.</p>	<p>\$30,000 Health Restructuring Technical Assistance Grant.</p>
<p>Community of Packwood (pop. ~342)/ Lewis County <i>(Investigate feasibility of new community wastewater system)</i></p> <p>SCI involvement per Ecology SWRO request in 2009</p>	<p>Local Water District is willing to take over planning for sewer project and ultimate ownership and management of sewer project.</p> <p>Met with Water District, Lewis County, and consulting engineer on February 11.</p> <p>Assisted local community members with 'elevator speech' about project.</p>	<p>Apply for design and construction funding as appropriate.</p> <p>Interim financing for some project phases may come from future Distressed Counties .09% funds.</p>	<p>\$35,000 Distressed Counties .09% funds made available by the Rural Economic Development Advisory Committee of Lewis County</p>

Community	SCI Activity Last Quarter	Next Steps/ Assistance Needed From Agencies	Funding for Current Activities
<p>City of Roy, (population ~875) Pierce County <i>(Update Water System Plan; explore possible transition to a new operating environment)</i></p> <p>SCI involvement per Health NWRO request in late 2014</p>	<p>Organized and facilitated February 5 workshop for city council and staff with five satellite management agencies. DOH NWRO staff also participated.</p> <p>City was not selected for Health Pre-Construction grant funding.</p>	<p>City is discussing how to proceed following workshop with SMAs.</p> <p>Update Water System Plan.</p> <p>Applying for Pierce County CDBG funding for new pump and motor.</p>	
<p>Royal Water District, (population ~ 175) Grant Co. <i>(Replace reservoir and piping, potential well modifications)</i></p> <p>SCI involvement in January 2015 per Health ERO</p>	<p>Met with District commissioners on January 22.</p> <p>Assisted District commissioners with income survey on January 31.</p> <p>As result of income survey, District requested Grant County sponsor 2015 CDBG application.</p> <p>District not awarded 2014 DWSRF Construction loan.</p>	<p>Confirm whether Grant County will sponsor District's 2015 CDBG application for water system improvements.</p> <p>Consider USDA RD funding in addition to CDBG funding.</p> <p>Finalize income survey to meet IACC standards.</p>	

Community	SCI Activity Last Quarter	Next Steps/ Assistance Needed From Agencies	Funding for Current Activities
<p>City of South Bend (pop. 1,637) City of Raymond (pop. 2,882) Pacific County <i>(Upgrade sewer collection system and wastewater treatment plant; upgrade water system; downtown revitalization)</i></p> <p>SCI involvement per Ecology SWRO request in 2003</p>	<p>Attended RWCC meeting in Raymond on March 19.</p> <p>Working on punch list items for regional wastewater treatment facility. Closing out Raymond lagoon decommissioning project.</p> <p>Advertising for public input on South Bend lagoon decommissioning and site restoration plan.</p> <p>South Bend received \$677,600 in CDBG funding to repair Central Avenue sewer line to reduce inflow and infiltration.</p>	<p>Begin South Bend lagoon decommissioning.</p> <p>South Bend Central Avenue sewer line project.</p>	<p>\$1 million to each city from PWTF for design</p> <p><u>Phase 1 construction:</u> \$2,531,500 Ecology ARRA forgivable loan \$1,618,500 SRF Loan</p> <p><u>Phase 2 construction:</u> USDA Rural Development ~\$11 million in grant and ~\$17 million in loan</p> <p><u>I&I work:</u> STAG - \$485,000 State appropriation – \$1 million</p> <p><u>South Bend Central Ave Sewer Line repair:</u> \$677,600 CDBG Grant</p>

Community	SCI Activity Last Quarter	Next Steps/ Assistance Needed From Agencies	Funding for Current Activities
<p>City of Vader (pop. 621) Lewis County <i>(Upgrade sewer collection system and wastewater treatment plant)</i></p> <p>SCI involvement per Ecology SWRO request in 2001 and Health SWRO request in 2009</p>	<p><u>Wastewater</u> February 6 public meeting regarding Wastewater Facilities Plan Update and potential routes for new sewer outfall. Final outfall route has not yet been identified.</p> <p>Numerous conference calls with City elected officials and staff, consultant, and Ecology to discuss the Wastewater Facilities Plan Amendment; all allotted planning funding has been spent, but Facilities Plan is not yet approved.</p> <p>CDBG-funded collection system improvement work: Manhole rehabilitation work is complete. Phase 1 of side-sewer replacement project is complete. Numerous issues with contract requirements.</p>	<p><u>Wastewater</u> City will decide how to proceed with completion of Facilities Plan. Once it is completed, City will submit Facilities Plan amendment to Ecology for approval. Once approved, begin design of selected alternative.</p> <p>Phase 2 of CDBG side-sewer replacement project.</p> <p><u>Water</u> City will try to meet requirements (outlined in 'Conditions of Return' section of Transfer Agreement) to eventually get water system back from County.</p>	<p><u>Wastewater</u> CDBG -Planning Only Grant for \$29,500 to update 2004 Facilities Plan in 2009.</p> <p>CDBG – Planning Only Grant for I&I Evaluation in Winlock and Vader.</p> <p>FEMA funding for outfall repairs.</p> <p>Awarded \$900,000 from Ecology for Facilities Plan Amendment and design of selected alternative.</p> <p>Awarded \$716,787 in 2013 CDBG- GP funding for wastewater collection system improvements.</p> <p><u>Water</u> CDBG - \$613,000</p> <p>DWSRF - \$361,281 loan and \$361,281 forgivable loan</p>

Community	SCI Activity Last Quarter	Next Steps/ Assistance Needed From Agencies	Funding for Current Activities
<p>City of Winlock (pop. 1,350) Lewis County <i>(Water System Plan Update; water system upgrades; wastewater system upgrades)</i></p> <p>SCI involvement per Health and Ecology requests in 2014</p>	<p><u>Water</u> City was not selected for Health Pre-Construction grant funding for Water System Plan Update.</p> <p>Submitted CDBG Planning Only Grant application for \$24,000 for Water System Plan Update.</p> <p><u>Wastewater</u> On Ecology Draft Offer List for \$4,989,000 for design and construction of membrane replacement and collection system improvements.</p>	<p><u>Water</u> Begin Water System Plan Update.</p> <p>Wellhead Protection Plan and Water Use Efficiency goals will be completed by ERWOW and City staff.</p> <p><u>Wastewater</u> Possibly apply for CDBG General Purpose grant in June 2015 to replace loan portion of Ecology offer (monthly wastewater rates still very high).</p> <p>RCAC assisting with a wastewater rate study.</p>	<p><u>Water</u> \$24,000 CDBG POG (pending).</p> <p><u>Wastewater</u> \$4,989,000 SFY 2016 Ecology funding (~92% grant) for design and construction of membrane replacement and collection system improvements.</p>

Inter- and intra-agency coordination

Cathi:

- Convened and facilitated Maximizing Resources meeting on January 7.
- Participated in Transportation Improvement Board Small Cities Program input meeting on January 21.
- Participated in Health DWSRF Transition Work Group #2 meetings in January-February.
- Attended IACC Board meeting on March 12.
- Convened and facilitated 2015 IACC Conference Planning Committee meeting on March 18. Cathi will be IACC Conference Chair this year.
- Attended CDBG Application Workshop on March 25.

Jon:

- Assisted CDBG Planning-Only grant program with review of water and wastewater related applications (Royal City, Northport, Kahlotus, Winlock).
- Assisted CDBG program with CDBG Income Survey Guidance revisions.
- Participated in CDBG Application Workshop on March 31.
- Provided extensive guidance to Cusick for their income survey.

Next quarter

- Cathi will convene/facilitate future 'Maximizing Resources' meetings, as needed. Next scheduled meeting is April 1.
- Cathi will facilitate monthly IACC Conference planning meetings.
- Jon will assist CDBG Planning-Only grant program with review of water and wastewater related applications (Brewster in the queue).
- Cathi will begin working with Health (ODW), Ecology (Water Resources), and the Clallam PUD 1 on the Port Angeles Composite Water System project (Serve Fairview area during low flow periods; Morse Creek water rights).

SCI Program Funding

Discussions continue for next biennium program funding.

TAB E
INFORMATION
AND
OTHER ITEMS

