



**Washington State
Public Works Board**
Post Office Box 42525
Olympia, Washington 98504-2525

PUBLIC WORKS BOARD MEETING
June 7, 2013
Department of Commerce (Olympia, WA)

Board Members		Guests Present:	Staff Present:
Present:	Absent:		
Stan Finkelstein, Chair		Mark Barkley, Dept. of Commerce	John LaRocque, Executive Director
Kathryn Gardow, Vice Chair		Joe Crossland, Dept. of Health	Ann Campbell
JC Baldwin		David Dunn, Dept. of Ecology	Cindy Chavez
Jerry Cummins		Dawn Eychaner, CERB Staff	Terry Dale
Tom Fitzsimmons		Karen Klocke, Dept. of Health	Steve Dunk
Ed Hildreth		Karin Larkin, Dept. of Commerce	Chris Gagnon
Scott Hutsell		Missy Lipparelli, Dept. of Commerce	Cecilia Gardener
Don Montfort		Dan McConnon, Dept. of Commerce	Isaac Huang
Mark "Bubba" Scott		Chris McCord, Dept. of Health	Lynn Kohn
Steve Stuart		Mark Urdahl, CERB Chair	Jennifer Motteler
		Lisa Wellman, CERB Vice-Chair	Matt Ojennus
			Jacki Skaught

Administration

- 1) Call to order: Chair Finkelstein called the meeting to order at 9:02 a.m.
- 2) Introductions were made.
- 3) **ACTION: Jerry Cummins moved to approve the agenda, Scott Hutsell seconded. MOTION APPROVED 9-0.** (Gardow, Baldwin, Cummins, Fitzsimmons, Hildreth, Hutsell, Montfort, Scott, Stuart)
- 4) **ACTION: Ed Hildreth moved to approve the May 3rd meeting minutes as published. Kathryn Gardow seconded. MOTION APPROVED 9-0.** (Gardow, Baldwin, Cummins, Fitzsimmons, Hildreth, Hutsell, Montfort, Scott, Stuart)
- 5) Legislative Updates: John LaRocque explained that the current House budget redirects the Board's cash balance except operating funds and matching fund transfers for the State Revolving Fund programs. This removes the possibility of funding the 2014 Construction Loan list or of having a 2015 Construction loan cycle. It includes the possibility of terminating current contracts. Steve Stuart asked about the Board's legal liability; John answered that there is a clause in every contract allowing the Board to terminate contracts, but there will be local legal ramifications. Kathryn Gardow asked about the reality of the situation; John explained that Senator Hargrove has put a Striker bill on the Senate budget to match this piece, so with two of the three budgets aligned this may be reality.
 - Dan McConnon explained he had spoken with the Office of Financial Management; it does not appear as though the Board would receive anything in the Capital budget; the Board is looking

at two variances, the worst being losing all money and re-appropriation, but the Governor understands the impacts of such a loss and there is still a chance that this can be avoided.

- John added that the \$16 million for the Community Economic Revitalization Board (CERB) is also swept, which decimates the infrastructure for local governments. The Legislature will be going into a second special session.
- Kathryn Gardow asked if they should be calling their legislators; Ann Campbell provided the 2014 Construction Loan List (*see attachments page 1*).

6) Membership Update: John LaRocque explained that the Board is three members short. Frank Abart has opted out, Larry Waters retired, and Darwin Smith has vacated his position as general manager at Lake Stevens. The Board has three members not returning that need to be replaced, as well as two members that have reached the end of their term: Kathryn Gardow and Don Montfort. Staff is working at getting an official extension for Kathryn and Don to continue serving for at least the next six months to allow time for new appointments. There are three other members that are coming to the end of their first term and Stan Finkelstein needs to be reappointed as chair. Staff has been working with the governor's office on the appointments; the Governor's office has a high volume of appointments through which it is working. It may be a couple of months before appointment decisions for the Board are made. Cities and Counties have submitted names to the Governor that are needed for appointments; now Board staff will be working with the Districts to find three candidates to send up to the appointment secretary.

- Stan Finkelstein asked if it affected quorum with only 10 appointed members. Does the Board require 7, or 6? John answered that 7 is in the bylaws. Stan questioned about those members whose terms are up in June. John answered that they will carry on until they hear otherwise, and that the agency's attorney has confirmed this.

Stan Finkelstein digressed from the agenda to recognize John LaRocque's services to the Board, and presented him with gifts and a plaque. He was recognized by the Board, by Dan McConnon, Deputy Director of Commerce, as well as by Mark Urdahl, CERB Chair, and Lisa Wellman, the CERB Vice-Chair.

Committee Reports

- 1) Executive Committee: Stan Finkelstein reported that the executive committee has not met.
- 2) Communications Committee: Kathryn Gardow provided a handout with the proposed social media policy (*see attachments page 2*). The Policy committee completed it, and will be reviewing it biennially in accordance with state law and Commerce policies. **ACTION: Steve Stuart moved to approve the social media policy. Scott Hutsell seconded. MOTION APPROVED 9-0. (Gardow, Baldwin, Cummins, Fitzsimmons, Hildreth, Hutsell, Montfort, Scott, Stuart)**
- 3) Policy Committee: Don Montfort explained that they passed the Policy Committee charter, finalized small revisions to bylaws (*see attachments page 3-5*) and passed them out for review prior to the action being taken on them at the July Board meeting. He reviewed the process for managing the bylaws. They will be reviewing the WAC to see if adjustments need to be made there as well. Kathryn Gardow asked where to direct comments; Don directed her to Ann Campbell.

- 4) Technical Assistance: Steve Stuart reported that the Technical Assistance (TA) committee met that morning. They debriefed the Southeast Washington academy in Walla Walla in the meeting, and Steve gave a report to the Board about how well it went. He provided fliers on the table (*see attachments page 6*) to promote the next academy, and expressed hope that the Board would attend it. John LaRocque reviewed input from the Public Utility Districts, Cities, and Counties.
 - Steve Stuart explained that the State Auditor’s Office was looking to partner with the TA committee, as well as the Department of Ecology and others, to assist local jurisdictional partners when they start to decline, what can be done, to help them succeed and shorten the list of financially distressed jurisdictions.

There was further discussion on the budget circumstances.

Contracting

- 1) Drinking Water State Revolving Fund
 - a. 2013 Boilerplate Approval: Cecilia Gardener explained that there were minor adjustments made to the boilerplate (*see attachments page 7*); in form and format the contract is the same as in prior years. Staff recommends the boilerplate be approved. **ACTION: Ed Hildreth motioned to approve boilerplate as is. JC Baldwin seconded. MOTION APPROVED 9-0.** (Gardow, Baldwin, Cummins, Fitzsimmons, Hildreth, Hutsell, Montfort, Scott, Stuart)
 - b. Cedarwood Association Extension Request: Mark Barkley provided an overview of the situation with Cedarwood having issues with its contractor (*see attachments page 8*). They are requesting a six-month extension. **ACTION: Kathryn Gardow moved to approve a six month extension. Jerry Cummins seconded. Ed Hildreth recused himself from the vote. MOTION APPROVED 8-0.** (Gardow, Baldwin, Cummins, Fitzsimmons, Hutsell, Montfort, Scott, Stuart)

Kathryn Gardow would like more information regarding why they still need to draw \$279,000 with the project 95% complete.

Break taken from 10:12 to 10:30.

Upon resumption of meeting, there was discussion about the process to find the replacement for John LaRocque. John detailed the process to the Board.

Financing Opportunities

- 1) DWSRF 101: Chris McCord deferred this to the July meeting due to multiple Board vacancies.
- 2) DWSRF Ready-to-Proceed/Financial Review Overview: Steve Dunk outlined what Myra Baldini intended to explain at the meeting was that there are two lists; there are “low-risk” clients and “high-risk” clients. The “low-risk” clients have gone through financial and managerial reviews, and it has been determined that the jurisdictions have the capacity to assume the debt and

manage the project. Myra is comfortable with these clients. Staff is recommending that the Board approve the “low-risk” clients. The clients on the “high-risk” list are receiving site visits whereby staff review these clients one-on-one, providing presentations and information about the way the program works and its requirements. Those visits will continue until all 26 “high-risk” clients have been visited.

- 3) 2013 DWSRF Recommended Funding List – Low Risk: Chris McCord explained that he was presenting the “low-risk” list (*see attachments pages 9-13*) for approval; the other list will be presented in August. **ACTION: Kathryn Gardow moved to approve the low risk list. Scott Hutsell seconded. Don Montfort recused himself. MOTION APPROVED 8-0.** (Gardow, Baldwin, Cummins, Fitzsimmons, Hildreth, Hutsell, Scott, Stuart)

There was discussion on the language used for projects, “low-risk”/”high-risk”. There was also discussion on the scoring process from the Environmental Protection Agency (EPA); Kathryn Gardow would like more information on the EPA’s scoring process.

Program Development/Implementation Updates

- 1) Energy Water Efficiency (EWE) Funding Recommendations: Steve Dunk reviewed page 185 in the Board packet (*see attachments pages 14-15*) and recalled Bruce Lund’s presentation from the previous meeting. **ACTION: Jerry Cummins moved to approve funding for the three projects noted on the handout. Kathryn Gardow seconded. Motion amended to award projects contingent on there being money. MOTION APPROVED 9-0.** (Gardow, Baldwin, Cummins, Fitzsimmons, Hildreth, Hutsell, Montfort, Scott, Stuart) Discussion of the nature of churn with these projects and why it happens, relating to the uncertainty of the energy efficiency savings.

Information and Other Items

- 1) Predictive Model Update: John LaRocque explained that Myra now has five different models she is working on based on the current circumstances.
- 2) Update was given on Bruce Lund’s condition.
- 3) Lynn Kohn pointed out that the update was given earlier on the academy; there were no further questions.

ACTION: Ed Hildreth moved to adjourn. JC Baldwin seconded. MOTION APPROVED 9-0. (Gardow, Baldwin, Cummins, Fitzsimmons, Hildreth, Hutsell, Montfort, Scott, Stuart)

Meeting adjourned at 11:26 a.m.

2014 Public Works Board Construction Loan Request Pool as of June 7, 2013

	Domestic Water	Sanitary Sewer	Storm Water	Solid Waste & Recycling	Roads, Streets, & Bridges	<u>TOTALS</u>
Cities & Towns	43 Apps \$78.8m	26 Apps \$58.6m	7 Apps \$12.3m		35 Apps \$66.4m	111 Apps \$216.1m
Counties	1 App \$2.8m	4 Apps \$23.2m	2 Apps \$3.2 M	4 Apps \$4.3m	3 Apps \$8.3m	14 Apps \$41.8m
Public Utility Districts	13 Apps \$8.6m					13 Apps \$8.6m
Water & Sewer Districts	23 Apps \$37.2m	14 Apps \$28.7m				37 Apps \$65.9m
Quasi-Municipal Corporations		1 App \$6.3m				1 Apps \$6.3m
Flood Control District			1 App \$4.6M			1 App \$4.6m
<u>TOTALS</u>	80 Apps \$127.4m	45 Apps \$116.8m	10 Apps \$20.1m	4 Apps \$4.3m	38 Apps \$74.7m	177 Apps \$343.3M

Public Works Board Social Media Policy

Purpose:

The Public Works Board will use social media to supplement its existing methods of public outreach. Social media will enable the Board to educate and inform its clients and the public of its activities, successes, and the importance of infrastructure funding.

Messaging intervals:

The Board directs staff to publish to social media outlets at least weekly, as appropriate and feasible.

Oversight:

The Board, through its Communications Committee, will periodically review social media postings. The Board may recommend changes in the use of social media including, but not limited to, change in tenor of messages, change in frequency of messages, and breadth of scope for messages being posted.

Policy Precedence:

This policy supersedes any policy previously adopted by the Board and is effective until superseded. The policy will be reviewed at the end of each biennium with a report to either the Board or the Communication Committee.

Related Resources:

RCW 42.56 Public Records Act

Commerce Related Policies

POL 3.3	Telecommunications
POL 5.1.4	Anti-Discrimination
POL 5.1.9.1	Ethics in the Workplace
POL 5.3.5	Sexual Harassment
POL 5.3.7	Telework
POL 7.4	IT Security
POL 7.9	Use of Commerce Information Technology

PUBLIC WORKS BOARD
BYLAWS
June 7, 2013

Article I - Purpose

The Washington State Public Works Board will carry out the provisions of RCW 43.155 (Public Works Board Enabling Legislation), RCW 70.119A.170 (Drinking Water State Revolving Fund), Title 399 WAC and Chapter 42.30 RCW (Open Public Meetings Act) as now or hereafter amended, and will perform the duties and functions as therein prescribed.

Article II – Officers, Duties, and Committees

A. The officers of the Board will consist of the Chair and the Vice-Chair.

B. The office of Chair shall be appointed by the governor as one of the general public members of the Board, as prescribed in RCW 43.155.030 and WAC 399-10-010(2). The term of the chair will coincide with the term of the governor. The duties of the chair will consist of convening and overseeing all Board meetings, conferring with staff on administrative and programmatic matters, providing reports or information to various organizations, representing the Board at functions and events, and carrying out tasks and functions as assigned by the Board, including, but not limited to, those responsibilities specifically assigned or implied in the Memorandum of Understanding with the Department of Commerce. The Board may, by adopted Resolution, delegate authority to sign legal instruments approved by the Board.

C. The Vice-Chair will be a member of the Board from the general public, elected to the office by members of the Board. The Vice-Chair will replace the Chair whenever the Chair is unavailable to perform one or more duties.

D. The Executive Committee will be a standing committee of the Board. The Executive Committee will be selected by Board members and will be comprised of the Board Chair, Vice-Chair, a member representing cities, a member representing counties and a member representing special purpose districts. The specific duties and responsibilities of the Executive Committee will be developed and affirmed by the Board. The Committee will make a report to the Board at the next following Regular Meeting on all matters that come before it. The Committee will not take action beyond that which is assigned to it by the Board, and Committee action will be deemed final only when ratified by action of the Board. Selected members will serve on the Executive Committee until their Board terms expire, or as otherwise determined by action of the Board.

E. The Board may create additional Committees to meet specific needs of the Board. The membership and duties of sub-committees will be specified through a motion passed by the Board during a Regular or Special Meeting meeting. Sub-committees will be authorized to carry out only those duties and functions expressly authorized by official action of the Board. Sub-committees shall make recommendations for consideration by the Board. Action taken by a sub-committee will not be construed as a Board action until approved or ratified by the Board in a Regular or Special Meeting.

F. Members of the Board are appointed in accordance with RCW 43.155 and carry out the duties and functions outlined in that statute and in other statutes that specifically impact the Public Works Board.

G. The Board may enact Board policies to govern Board affairs. Board policies will be kept for reference under separate cover at the offices of the Board. Board Policies will continue in full force and effect until amended, revised, or repealed by an affirmative majority vote of Board.

Article III – Meetings

- A. The Public Works Board will conduct its affairs in general accordance with Robert's Rules of Order, 11th Edition, or as hereafter amended.
- B. Board meetings will be scheduled and held in accordance with WAC 399-10-020, or as otherwise scheduled in accordance with Washington State administrative requirements. The schedule of Regular Meetings, Special Meetings, Executive Sessions, continuances, and adjournments will be conducted in accordance with Chapter 42.30 RCW.
- C. An agenda for each meeting will be published and distributed to Board members and interested parties one week before the meeting. It will also be available on the Board website.
- D. The Vice Chair will conduct the meeting in the absence of the Chair. In the absence of both the Chair and Vice-Chair, an Acting Chair will be designated from among the attending Board members.
- E. In conformance with Roberts Rules of Order, if there is a tie, the chair may vote in the affirmative to cause the motion to prevail; if there is one more yay than nay, the chair may vote in the negative creating a tie thus causing the motion to fail; (11th edition, pp. 405-6; see also Table A, p. 190 of Robert's Rules of Order Newly Revised in Brief)

Article IV – Quorums

- A. A quorum of the Board will be comprised of seven Board members. No votes will be taken on Board business unless a quorum is present. The quorum refers to the number of Board members *present*, including those attending via electronic means, not to the number actually voting on a particular question. Should a voting member choose to recuse him or she, the quorum is not affected. For purposes of establishing a quorum, the Chair will be counted as a voting member.
- B. A quorum of the Executive Committee will be comprised of any three Executive Committee members.

Article V – Minutes

All actions of the Board will be recorded and transcribed in a summary as minutes for submittal to the Board for approval at the next meeting. After approval by the Board, the minutes will be kept at the office of the Board and posted on the Board website. The public record for the meeting will be the recording.

Article VI – Ethics

- A. Board members will abide by rules of conduct as outlined in RCW 42.52, Ethics in Public Service, and WAC 399-50, Ethics Standards for Public Works Board Members.
- B. When testifying before legislators on the record, or in intergovernmental communication outside formal proceedings, Board members must clearly state whether or not they are representing the Board. In order to ensure that an accurate record is kept in compliance with Public Disclosure requirements, Board members must inform the Executive Director when and where they appeared as *a representative of the Board*, and what position they took. Nothing in this section is intended to prevent or restrict a Board member from expressing individual views when clearly stated as such.

Article VII – Reimbursement for Expenses

Board members are entitled to receive full per diem reimbursement for the county in which Board business is conducted. This reimbursement includes lodging, meal and transportation expenses.

Article VIII – Amendments

These bylaws may be amended, revised, or repealed by an affirmative majority vote of Board members at any Regular or Special Meeting of the Board.

Adopted on _____

Stan Finkelstein, Chair

DRAFT



Save the Date - August 28!

Washington State Department of Commerce
Public Works Board
Community Economic Revitalization Board

Central Washington Regional Academy

You are invited to a one-day workshop at the Yakima Valley Museum sponsored by the Department of Commerce, the Public Works Board and the Community Economic Revitalization Board. Potential topics for this no-cost workshop:

- * Regional Issues Facing Local Governments
- * Infrastructure Funding Resources & Tips for Application Development
- * Sustainable Public Works Financing at the Local Level
- * Economic Development

Who is invited: Leaders, managers and staff from counties, cities, towns, special purpose districts, ports, PUD's, and Tribes. Five CML credits will be available to City Municipal Leaders and four CPO credits to County Public Officials.

Register at www.pwb.wa.gov

Contact: Lynn Kohn 360-725-3042;

lynn.kohn@commerce.wa.gov

Jacki Skaught 360-725-3161;

jacki.skaught@commerce.wa.gov



Date: May 30, 2013
To: Public Works Board
From: Cecilia Gardener, Policy and Program Development Manager
Subject: 2013 Drinking Water State Revolving Fund (DWSRF)
Contract Boilerplate for Municipals and Non-Municipals

RECOMMENDATION: Staff recommendation is for the Board to approve the 2013 DWSRF contract boilerplates for both Municipals and Non-Municipals as presented.

BACKGROUND: Staff is revising the boilerplate for the 2013 DWSRF contracts. The principal purpose is to produce a more streamlined, less error-prone version of the existing contractual language. This boilerplate has been approved-as-to-form by the Attorney General's Office.

A summary of the changes are as follows:

The 2013 contract content is identical to our existing, approved 2012 DWSRF contract with the exceptions listed below:

- a. Variable values have been further defined and clarified on a revised **Declarations Page**, which is to be included with each contract and amendment issued. The change added items (H – Contract End Date) and (I – Deferral Period). These changes introduced to clarify the intent of when the contract Term Period commenced.
- b. **Part 1: Special Terms and Conditions - Section 1.9** has been modified to allow for electronic voucher submittal. The 3rd paragraph has been modified to remove references to drawing up to 90% of contract upon formal execution. Intent was to keep processes in line with reimbursement-based fund disbursements.
- c. **Part 1: Special Terms and Conditions - Section 1.12 Repayment** expanded stipulations on implementation of Deferral Period and the inserting of a caveat regarding maximum total length to loan.
- d. **Part 1: Special Terms and Conditions - Section 1.21 Registration with Central Contractor Registration (CCR)** updated references to Systems for Awards Management (SAM).
- e. No additional subject material has been added to either the contract or amendments. Contract section **Part 2: General Terms and Conditions** remains unchanged.



DATE: May 20, 2013
 TO: Public Works Board
 FROM: Mark Barkley, CAU Managing Director
 SUBJECT: Project Completion Extension Request

STAFF RECOMMENDATION

Staff recommends extending the contract project completion date as follows:

Program	Client	Contract No.	Project	Loan/Grant Amount	Available to Draw	Original Closeout Date	Current Closeout Date	Proposed Closeout Date
DWSRF	Cedarwood Association, Inc.	DP09-952-045	Cedarwood Water System Upgrade	\$563,176	\$279,114.32	07/14/12	05/31/13	11/30/13
Reason for Extension Request: The well pump is pumping 50% of the expected volume. Thurston County PUD is working with the contractor to resolve issues. Project is 95% complete.								

BACKGROUND

The client has requested extension to their project completion date. Staff evaluated the request through a staff peer review process. DOH has been consulted and agrees with extending the DWSRF project.



DATE: May 28, 2013
TO: Public Works Board
FROM: Chris McCord, Manager, Department of Health
Public Works Board Staff
SUBJECT: The 2013 DWSRF Recommended Funding List – Low Risk

RECOMMENDATION:

Staff respectfully asks for the following actions from the Public Works Board (PWB):

1. Individual confirmation of recusal status:

Stan Finkelstein	None
Frank Abart	None
Janet (JC) Baldwin	None
Jerry Cummins	None
Tom Fitzsimmons	None
Kathryn Gardow PE	None
Ed Hildreth	None
Scott Hutsell	None
Don Montfort	Birch Bay Water and Sewer District
Mark Scott	None
Darwin Smith	None
Steve Stuart	None
Larry Waters	None

2. Review of Staff Recommendation.

An ATTACHMENT A is included in this memo.

3. Adoption of the June Batch list of low-risk and ready-to-proceed applications to recommend for funding.

PWB and Department of Health (DOH) Staff recommend approval of twenty-three (23) 2013 Drinking Water State Revolving Fund (DWSRF) loan application requests totaling **\$69,964,126**. Please refer to **Attachment A** for the list of projects.

PWB and DOH staffs have discussed this recommendation and support an approval action from the Board.

BACKGROUND

DOH received 50 applications requesting more than \$88 million. DOH staff has reviewed all applications based on public health issues and supplemental subsidy designation. Four of the 2013 applications were not eligible to be funded, and one water system withdrew their application. Because DOH had additional money available, they funded the remaining 15 unfunded projects from 2012. Currently DOH is funding 49 projects for a total of \$99,679,845.

DOH anticipates receiving \$20,871,500 from the Environmental Protection Agency (EPA). The calculated 20 percent state match is \$4,174,300. State match is funded by the Public Works Assistance Account. The rest of the funding is funded using interest earnings, de-obligations and repayments. 90 percent of the funding will finance capital projects. Between 20 to 30 percent will provide a subsidy to consolidation and “disadvantaged” applicants (applicants with Affordability Index (AI) of more than 2%).-Attachments Page 9 of 15

Allocation of subsidy and interest rate designation were completed by DOH, with the help of the Affordability Index (AI) conducted by PWB staff. Below are loan terms for the 2013 DWSRF loan contracts.

Table 2 - 2013 DWSRF Loan Parameters

Affordability Level of Households	Principal Forgiveness	Interest Rate	Loan Fee	Term in Years
Affordability Index less than 1.5%	0%	1.5%	1%	24
Affordability Index between 1.5% and 2.0%	0%	1.0%	1%	24
Affordability Index between 2.01% and 3.5%	30%	1.5%	0%	24
Affordability Index above 3.5%	50%	1.0%	0%	24
Eligible restructuring/consolidation projects	50%	1.0%	0%	24

Attachment A

JUNE 7, 2013 BOARD MEETING RECOMMENDED FOR FUNDING– Municipal Applicants 2013 DRINKING WATER STATE REVOLVING FUND (DWSRF) (Passed Financial, Managerial, and Readiness-To-Proceed Reviews)

#	APP #	APPLICANT NAME	PROJECT NAME	COUNTY	SCORE	LOAN REQUEST	LOAN FEE	TOTAL LOAN AMOUNT	% OF SUBSIDY	INT. RATE
1	2013-013	City of Tacoma	Green River Treatment Facility	Pierce	136	\$12,000,000	\$120,000.00	\$12,120,000.00	0%	1.5%
2	2013-006	City of Seattle	Morse Lake Pump Plant Project	King	45	\$12,000,000	\$120,000.00	\$12,120,000.00	0%	1.5%
3	2013-014	City of Enumclaw*	2014 Water System Improvements	King	40	\$3,465,006	\$34,650	\$3,499,656.00	0%	1.5%
4	2013-031	Lake Whatcom Water and Sewer District	Division 22 Reservoir	Whatcom	40	\$985,000	\$9,850.00	\$994,850.00	0%	1.5%
5	2013-026	Public Utility District No. 1 of Skagit County	Division Street Tank and Booster Station	Skagit	40	\$9,905,000	\$99,050.00	\$10,004,050.00	0%	1.5%
6	2013-034	City of Prosser	Zone 2.5 Water Supply Improvements	Benton	35	\$881,500	\$8,815.00	\$890,315.00	0%	1.5%
7	2013-047	City of Selah	Third Street Water Main Replacement	Yakima	35	\$707,750	\$7,077.50	\$ 714,827.50	0%	1.5%
8	2013-021	City of Spokane	Steel Transmission Main Replacements	Spokane	35	\$3,324,000	\$33,240.00	\$3,357,240.00	0%	1.5%
9	2013-036	City of Spokane	Central Avenue Wells 1 and 2 Rehabilitation	Spokane	35	\$1,209,000	\$12,090.00	\$1,221,090.00	0%	1.5%
10	2013-040	City of Union Gap	Main Street Water Improvements	Yakima	35	\$1,209,450	\$12,094.50	\$1,221,544.50	0%	1.5%
11	2013-023	King County Water District No. 90	SE 149th St Water main Replacement Project	King	35	\$1,370,200	\$ 13,702.00	\$1,383,902.00	0%	1.5%
12	2013-043	Lake Whatcom Water and Sewer District	Geneva Area AC Main Replacement	Whatcom	35	\$2,375,000	\$ 23,750.00	\$2,398,750.00	0%	1.5%
13	2013-003	Rocky Point Community Club*	RPCC-Water Pipeline Replacement, Source Improvements and Increased Reliability	Island	35	\$1,440,830	\$14,408.30	\$1,455,238.30	0%	1.5%
14	2012-034	Birch Bay Water & Sewer District	Blaine Road Water Main Replacement	Whatcom	30	\$1,125,000	\$11,250.00	\$1,136,250.00	0%	1.5%
15	2012-028	Public Utility District #1 of Stevens County	Addy Water system Improvements	Stevens	30	\$49,000	\$490.00	\$49,490.00	0%	1.5%

• **Contract conditions recommended: Dedicated Account for Loan Repayment and/or Establishment of Adequate Rates and Reserves Requirement**

Attachment A (CONTINUED...)

**JUNE 7, 2013 BOARD MEETING
RECOMMENDED FOR FUNDING– Municipal Applicants
2013 DRINKING WATER STATE REVOLVING FUND (DWSRF)
(Passed Financial, Managerial, and Readiness-To-Proceed Reviews)**

#	APP #	APPLICANT NAME	PROJECT NAME	COUNTY	SCORE	LOAN REQUEST	LOAN FEE	TOTAL LOAN AMOUNT	% OF SUBSIDY	INT. RATE
16	2012-032	Public Utility District #1 of Stevens County	Waitts Lake WS Improvements	Stevens	30	\$39,500	\$395.00	\$39,895.00	0%	1.5%
17	2012-035	Public Utility District #1 of Stevens County	Westshore WS Improvements	Stevens	30	\$49,000	\$490.00	\$49,490.00	0%	1.5%
18	2012-039	Public Utility District #1 of Stevens County	Deer Lake WS Improvements	Stevens	30	\$54,000	\$540.00	\$54,540.00	0%	1.5%
19	2012-055	City of Spokane	Top System Transmission Main Replacement.	Spokane	30	\$5,549,000	\$55,490.00	\$5,604,490.00	0%	1.5%
20	2012-065	Whitworth Water District #2	16 inch main/Bernhill Road	Spokane	30	\$1,593,800	\$15,938.00	\$1,609,738.00	0%	1.5%
21	2012-077	Town of Coupeville*	Water main installation, Madrona Way West of Capt. Whidbey Inn Road	Island	30	\$153,590	\$1,535.90	\$155,125.90	0%	1.5%
22	2012-078	Town of Coupeville*	Water main installation, Madrona Way, Broadway to	Island	30	\$178,500	\$1,785.00	\$180,285.00	0%	1.5%
23	2012-129	Alderwood Water & Wastewater District	660/520/310 Water Pressure Zones	Snohomish	30	\$10,300,000	\$103,000.00	\$10,403,000.00	0%	1.5%
JUNE 7, 2013 RECOMMENDED LOAN LIST						\$69,964,126	\$699,641	\$70,663,767		

- **Contract conditions recommended: Dedicated Account for Loan Repayment and/or Establishment of Adequate Rates and Reserves Requirement.**

**Attachment B - FOR AUGUST BOARD MEETING
NO ACTION NEEDED AT THIS TIME
(Needs Further Review by Board and DOH Staff)**

#	APP #	APPLICANT NAME	PROJECT NAME	COUNTY	SCORE	LOAN REQUEST
1	2013-054	Delta Water Association	Nitrate Mitigation of Water System Supply	Whatcom	150	\$1,975,300
2	2013-009	Fall City Water District	Spring Hill Arsenic Treatment, Watermain Installations, Watermain Repairs and Services	King	145	\$910,000
3	2013-001	North Lopez Service	North Lopez Service Consolidation, Upgrade & Expansion	San Juan	71	\$1,625,000
4	2013-025	Beacon Hill Water and Sewer District	Grandview Reservoir and Pump Station Project	Cowlitz	45	\$1,132,000
5	2013-010	Rumbolz Sunset Water Association	Booster Pump System and Storage Tank	King	42	\$167,038
6	2013-039	Town of Coulee City	Water System Improvements	Grant	42	\$1,226,000
7	2013-015	Town of Lind	Reservoir 2 Replacement	Adams	40	\$622,200
8	2013-058	City of Brewster	City of Brewster Water Efficiency Report	Okanogan	37	\$727,545
9	2013-055	Town of LaCrosse	LaCrosse Water System Improvements	Whitman	37	\$1,530,700
10	2013-060	Bayview Beach Water District	Main Replacement Shore & McDonald	Island	35	\$495,000
11	2013-038	City of Grandview	Old Inland Empire Water Improvements	Yakima	35	\$900,900
12	2013-037	City of Millwood	Buckeye Water Main Replacement Project	Spokane	35	\$443,770
13	2013-050	City of Toppenish	2014 Water System Improvements	Yakima	35	\$1,667,310
14	2013-052	Public Utility District #1 of Thurston County	Tanglewilde Total Main Line Replacement/Leak Reduction Project	Thurston	35	\$9,749,377
15	2013-011	Public Utility District #1 of Thurston County	Tanglewilde Main Line Replacement/Leak Reduction Project	Thurston	35	\$2,250,623
16	2013-041	Three Lakes Water Association, Inc.	Mero Road/195th Avenue Water Main Replacement	Snohomish	35	\$435,000
17	2013-004	Town of Lind	Town of Lind 6th Street Waterline Replacement	Adams	35	\$126,720
18	2013-045	Town of Naches	2014 Water Valve Improvements	Yakima	35	\$95,000
19	2013-046	Town of South Cle Elum	Reservoir Inlet/Outlet Main Replacement	Kittitas	35	\$116,550
20	2013-048	Town of Winthrop	Winthrop Water Plan Improvement Project	Okanogan	35	\$1,681,506
21	2012-075	City of Bingen	Old Line and Steuben St Water Line Replacements	Klickitat	31	\$554,400
22	2013-044	Town of Naches	2014 Reservoir Improvements	Yakima	30	\$144,920
23	2012-041	Public Utility District #1 of Stevens County	Echo Estates WE Improvements	Stevens	30	\$27,500
24	2012-122	Whatcom County Water District #2	2012 Water System Improvements	Whatcom	30	\$806,000
25	2012-134	Copalis Rocks Mutual Ben.	Copalis Rocks 2012 Capita Improvement Project	Grays Harbor	30	\$287,360
26	2012-036	Public Utility District #1 of Stevens County	River Park Estates WS Improvements	Stevens	10	\$18,000
					Total	\$29,715,719



Date: May 30, 2013
 To: Public Works Board
 From: Steve Dunk, Regional Services Coordinator (RSC)
 Subject: **Energy/Water Efficiency Loan Final Update**

STAFF RECOMMENDATION

Staff recommends that the Public Works Board approve funding for the following three projects

Projects Recommended for Funded			
King County	WWTP Energy Upgrade	Boiler, Chiller, Hot Water	Increase to original loan amount approved by Board in November 2012 by \$47,051 to a new total of: \$331,785
Spokane County	Public Buildings	HVAC & Insulation	\$380,356
City of Spokane	Water Efficiency	Garden Park Booster Station Rehabilitation	\$921,990

BACKGROUND:

At the November 2012, Board meeting, the Board approved an Energy/Water Efficiency Loan list totaling \$4,850,000. In May, the Board made approved adjustments to the list. Since the Board's May approval, two applicants declined their loan. Below is an explanation along with an attachment demonstrating the changes and how Board met project-funding requests and obligated the entire \$4,850,000 for this program.

The two projects declining their loan were:

1. Black Diamond Water Dist. (\$680,000)
2. Mason County Transit (\$650,000)

Total Sum of Declined Loans: \$1,330,000

Two new projects added to loan list:

1. Spokane County (\$380,356)
2. City of Spokane (\$921,990)

Total Sum of Added Loans: \$1,302,346

Difference \$1,330,000 - \$1,302,346 = \$27,654 which is available to commit.

The remaining loan amount (\$27,654) is accounted as follows:

- A previously approved Spokane County project was reduced by \$19,397 due to energy savings
- A previously approved King County project was increased by \$47,051

\$47,051 - \$19,397 = \$27,654.

Results

Staff has assessed these projects and completed a managerial and financial review for each. These projects meet the criteria and goals of the EWE program and are being recommended to the Board for funding. If the Board approves these projects, the EWE program will commit all of its available resources and expend the full \$4,850,000 appropriated.