

Sample Tribal Notification

Date

The Honorable {Tribal Chair}
Address block

RE: Invitation to comment on {Local Government}'s {Project Title} project

Dear {Tribal Chair Name},

The {Local Government} has received funding from {funding entity} to construct {short project description}. As a condition of this funding Governor's Executive Order 05-05 requires that we consult with you regarding any cultural impact this may have on the {Tribe}.

Include a paragraph with a more detailed description of the project, site of the project identified by a source such County Assessor parcel number, Township/Range location, UTM, etc. Also include information on the planning & zoning of the site.

Include a paragraph describing any known historic sites or properties and any known cultural sites. Identify the depth and breadth of land disturbance that will occur. Reference any recent archaeological surveys of the site & include them as an enclosure.

Feel free to contact me if you have any questions or if you need additional information. Thank you in advance for your consideration.

{Name of Mayor/Commissioner}
{Title}

Enclosure (as appropriate)

c: {Tribal Historic and/or Cultural Preservation Officer}